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## Applicant Information

**\* Name**

*First Name**Last Name*

**\* Email Address**

**\* Address**

*Street Number and Name**City**State/Province/Region**Postal/ZIP Code*

**\* Website**

**\* Cell Phone**

ext.

**Landline**

ext.

## Program Goals

\* Please summarize why you are seeking admission to Greenbelt's Artist in Residence Program

## Financial Responsibilities

In the absence of a special accommodation (see section III-E), each applicant selected for the Artist in Residence Program will be assigned a studio space occupying 1/3 of a room shared with other artists. Each studio space measures approximately 10' X 17', excluding small storage cubbies and common areas. The current monthly fee for each studio space is \$188.63, due on the first of each month, and next year's rates are expected to be similar. A security deposit of one month's fee will be collected from new artists entering the program. Other financial responsibilities for Program participants include the securing of \$100,000.00 in liability insurance from a carrier of your choice.

**\* Would you be able to meet these obligations?**

- ☐ Yes  
☐ No

Please note: monthly fees and security deposits are subject to annual increases which take effect on July 1.

## Artist's Resume

Please upload your resume here--not to exceed two pages. Please include information such as: artistic training, organizational affiliations; history of exhibitions and fairs; grants and awards; publications; collections; lectures given; past residencies; commissions and other artwork for hire; community arts projects; participation in charitable events; teaching, curatorial or arts administration experience. All of these factors are of interest although none are strictly required. At your option, feel free to include brief biographical information; we are interested in getting to know you!

**\* Upload Resume**

Browse...

Clear

Maximum size allowed: 5 MB

Allowed types: .gif, .jpg, .png, .doc, .docx, .xls, .xlsx, .rtf, .pdf, .txt

## Artwork

### Please upload images of 5 original works of art.

All works must have been completed within the past three years. Multiple detail images of each of the five works may be submitted if desired. Please complete the information pertaining to each work submitted.

Important: please save each digital file with the artist's last name and the number of the piece according to the list below. Artwork will be evaluated based on originality, technical mastery, richness of content and evidence of ongoing development.

\* Title 1

\* Medium

\* Dimensions

\* Year of Completion

\* Upload Image

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Allowed types: .gif, .jpg, .png, .doc, .docx, .xls, .xlsx, .rtf, .pdf, .txt

**OPTIONAL: Additional Images (up to 3)**

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Maximum size allowed: 5 MB

Maximum number of files allowed: 3

Allowed types: .gif, .jpg, .png, .doc, .docx, .xls, .xlsx, .rtf, .pdf, .txt

\* Title 2

\* Medium

\* Dimensions

\* Year of Completion

\* Upload Image

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**OPTIONAL: Additional Images (up to 3)**

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Maximum number of files allowed: 3

Allowed types: .gif, .jpg, .png, .doc, .docx, .xls, .xlsx, .rtf, .pdf, .txt

\* Title 3

\* Medium

\* Dimensions

\* Year of Completion

\* Upload Image

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**OPTIONAL: Additional Images (up to 3)**

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Maximum number of files allowed: 3

Allowed types: .gif, .jpg, .png, .doc, .docx, .xls, .xlsx, .rtf, .pdf, .txt

\* Title 4

\* Medium

\* Dimensions

\* Year of Completion

\* Upload Image

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**OPTIONAL: Additional Images (up to 3)**

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Maximum number of files allowed: 3

Allowed types: .gif, .jpg, .png, .doc, .docx, .xls, .xlsx, .rtf, .pdf, .txt

\* Title 5

\* Medium

\* Dimensions

\* Year of Completion

\* Upload Image

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Maximum size allowed: 5 MB

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### OPTIONAL: Additional Images (up to 3)

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Maximum size allowed: 5 MB

Maximum number of files allowed: 3

Allowed types: .gif, .jpg, .png, .doc, .docx, .xls, .xlsx, .rtf, .pdf, .txt

Although it is not normally necessary, the city may at its option require that physical works of art be delivered for consideration. Applicants will be contacted when and if this is needed. At least three of the works noted above should be available for delivery upon request.

If the nature of your work is not conducive to your providing these examples, please explain:

If anyone other than you has played a significant role in the creation of your artwork, please explain below. (This would apply, for instance, if you have worked with an assistant or collaborator,

if you have designed pieces that you did not yourself construct, if you have constructed pieces that you did not design, or if your work involves public participation.)

Please explain the involvement of other individuals in your work:

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## Artistic Intent and Work Process

This section is intended to help us understand your interests and work process. If selected for participation, you will not be restricted to the processes, equipment, and materials described below. Please answer all questions in the space provided.

What ideas or technical challenges are you exploring currently?

Please describe your work. At your option, you may comment on specific projects or series.

Please provide a list of the tools and equipment which you anticipate using.

Due to the shared nature of the space and other activities taking place in the building, the potential for noise and/or dust will be a consideration.

Please provide a list of materials with which you plan to work.

For health and safety reasons, the potential for fumes will be a consideration.

All Artists in Residence are expected to spend at least 30 hours per month actively working in their studios.

Please indicate the number of hours per week which you intend to spend working in your studio.

On what days and at what times of day do you prefer to work?

In some instances, applicants may be offered a studio space larger than 1/3 of a classroom in order to better accommodate their working process.

**Should it become available, please indicate whether you would like to be considered for**

- ☐ A double studio (approximately 17' X 20', \$377.26/month at current rates)
- ☐ A triple studio (approximately 17' X 30', \$565.89/month at current rates)

If so, please explain why you are in need of a larger space.

Bear in mind: awarding a larger space to one artist means that fewer artists in total can be accommodated. A strong case needs to be made.

**If 1/3 of a classroom is all that is available to you, would you accept this offer?**

- ☐ Yes
- ☐ No

**F. Would the studio spaces at the Community Center meet your needs as they are presently configured?**

- ☐ Yes
- ☐ No

Please describe any modifications that you would want to make to your studio space if accepted:

Examples: adding dsl line; building partition walls



## Community Enrichment

Artists are required to participate in studio open houses. These typically occur on the first Sunday of the month, 1-4pm, in October, December, April and June.

### Would you be able to participate in these events?

- ☐ Yes  
☐ No

The Greenbelt Recreation Department coordinates extensive arts education programs throughout the year. Artists in Residence are not required to teach. However, several Artists in Residence have been hired as instructors.

### Would you be interested in being interviewed for possible, paid teaching?

- ☐ Yes  
☐ No

If so, what would you like to teach?

What age groups would you be interested in teaching?

The Artist in Residence Program is intended to benefit the community at large, in addition to the participating artists themselves. Each artist is asked to complete a project or activity each year offering public benefit. Projects should involve at least 10-20 hours of volunteer service. Proposals are subject to staff approval and guidance. A modest budget is provided. Possibilities include, but are not limited to: leadership of a make-and-take community art workshop; engagement of community members in a public art project; coordination of a community art exhibit for the Greenbelt Municipal Building; contribution of your own artistic skills to a public art project, city special event, theatrical production (making sets, props and costumes), or Labor Day Parade entry via our Festival Arts Camp (making masks, costumes, puppets and instruments).

\* Please describe any experience you may have which is relevant to this community arts challenge.

Please describe one or more ideas for a community arts project which you might wish to undertake during the coming year. Be as specific as possible. If selected for the Artist in Residence Program, you will not be held to these initial proposals. Projects should be innovative and ambitious while also feasible to implement for \$300 or less with funds provided by the City. You need not provide a project budget at this time.

\* Ideas

Please provide the name and telephone number of a reference (not a family member) who can attest to your responsibility in fulfilling professional or service commitments.

\* Reference Name

\* **Phone**

 ( ) \_\_\_\_ - \_\_\_\_ ext. 

\* Relationship

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## Credit Check

If you are a finalist in our artist selection process, the City of Greenbelt will call you for your social security number in order to conduct a routine credit check.

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## Checklist

### Please Review:

- ☐ I have taken a virtual studio tour with the Arts Supervisor (first time applicants only).
  - ☐ I have uploaded images of my artwork.
  - ☐ I have uploaded my artist's resume.
  - ☐ I understand that I will be contacted by the Greenbelt Community Center business office for payment of my \$15 non-refundable application fee (waived for current Artists in Residence).
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## Electronic Signature

By signing this application, the applicant authorizes the City of Greenbelt to investigate his/her credit history, attests to the truthfulness of all information contained herein, and declares his/her intention to abide by all financial and other obligations associated with the Artist in Residence Program pending the applicant's approval for participation.

\* Signature

\* Date